

A woman with long brown hair, wearing a white hospital gown with small dark polka dots, is looking intently at a medical professional. The professional, wearing a white lab coat and a white glove, is holding a thin, needle-like object. The background is a clinical setting with a lamp visible on the right.

My phone will link to my tablet,
will link to my computer, will link to my car.



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Streamlining academic administration through websites

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**Skills
Development**

**Website
Development**

**Benefits of
Digitization**

**Effective use of
Digital Tools**

SKILLS DEVELOPMENT



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Strong emphasis on improving the relationship between staff, processes and technology

HR Department offers a range of staff development programmes

Equips staff with necessary technological skills

Creates a positive and supportive working environment

WEBSITE DEVELOPMENT



In 2022, administrative staff developed an online tool (website) to help Postgraduate students track their academic progress:

- streamlines the administrative process
- serves as a central hub for academic staff to access all information and documentation
- enhances the Postgraduate experience for our students



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ARTS & HUMANITIES
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<https://sites.google.com/uwc.ac.za/siteforaaa>

BENEFITS OF DIGITIZATION

In general:

- more efficient storage, sharing and retrieval of information
- collaboration amongst stakeholders

For academic administrators and students:

- Improved data management
- Streamlined administrative processes
- Increased efficiency
- Enhanced communication
- Improved decision-making



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EFFECTIVE USE OF DIGITAL TOOLS

Digitization is the perfect solution for automating and streamlining processes and makes your **day-to-day work easier and more efficient.**

Bursary Opportunities

<https://www.uwc.ac.za/study/faculties-and-programmes/faculty-of-arts-and-humanities/overview>

FOOD FOR THOUGHT



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FROM HOPE TO ACTION THROUGH KNOWLEDGE.



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Q & A