


Final Detailed 2024 Conference Program

Wednesday, 15 May 2024	
17:00 – 18:00	Early registration Peet du Plessis and Board Members
Thursday, 16 May 2024	
08:00 – 09:00	Registration Peet du Plessis and Board Members
09:00 – 09:20	Conference announcements Peet du Plessis – AAA GM
09:20 – 09:40	Welcome by the Chairperson of the Board Mr Vido Kungune
Session 1: 09:40 – 10:30	Opening address: <i>“The past, present and future of UK higher education – and what it means for professional administrators and leaders”.</i> Mr Sam Bayley, Head of Faculty Strategy & Planning, University of Hull and representative of Association for Higher Education Professionals (AHEP), UK Session chair: Mr Vido Kungune, Chairman of the Board
Session 2: 10:30 – 11:20	Keynote address: Prof Achmed Bawa, Professor: Human-Machine Interface, Johannesburg Business School, UJ, and Ex-CEO of Universities South Africa. Topic: <i>“Corruption and fraud currently increasing at higher education institutions in South Africa”</i> Session chair: Mr Preggy Reddy (AAA Board)
11:20 – 11:45	Refreshments
Session 3: 11:45 – 12:45 Paper	Paper: <i>“Best Practice Auditing”</i> Presenter: Ms Yvonne du Plessis, Assistant Director: Systems Operations, from DESA (Department of Enrolment and Student Administration) of UP Session chair: Ms Ranitha Ramdeyal, Board member
12:45 – 14:00	Lunch
Session 4: 14:00 – 15:00 Paper	Paper: <i>“Academic Administrators as Key Enablers: Integrating Sustainable Good Governance into Higher Education.”</i> Presenter: Tamara Goliath, The DVC: Research and Innovation Office, UWC. Session chair: Ms Sandra Raubenheimer, Board member
15:00 – 15:20	Refreshments
Session 5: 15:20 – 16:20 Break-away groups	Break-away group discussions Break-away Group A: Plenary Room – ** Facilitators: Mr Ashmind Daniels (AAA Board) and Peet du Plessis (GM AAA) Discussion topic 1: <i>The role of academic administrators in improving student success.</i> (30 min.) Discussion leader: Mr Khwezi Bonani, Coordinator: International Student Services Office - UWC, assisted by Jerome Simmerly, Coordinator: Student Administration Helpdesk and Riaan Niekerk, Coordinator: Faculty Liaison Office • Discussion topic 2: <i>Information Technology as a catalyst for the Professionalisation of Academic Administrators: a case study of a Health Sciences Faculty.</i> (30 min.) Discussion leader: Marquard Simpson, Faculty Manager at the Faculty of Community and Health Sciences, UWC. Break-away Group B: Facilitators: Mr Preggy Reddy and Ms Sandra Raubenheimer (AAA Board Members) • Discussion topic 3: <i>Application of Project management processes in administrative activities for universities in SA.</i> (30 min.) Discussion leader: Ms Thandiswa Madadasana, Faculty Office: Informatics & Design, CPUT

	<ul style="list-style-type: none"> • Discussion topic 4: <i>To invest more in Human interaction in comparison with investment in Technology at Higher and Further Education Institutions. (30 min.)</i> Discussion leader: Mr Godfrey Rapheso, Higher-Degrees Administration, NWU. <p>Break-away Group C: Facilitators: Mr Vido Kungune and Ms Ranitha Ramdeyal (AAA Board Members)</p> <ul style="list-style-type: none"> • Discussion topic 5: Examples of how fraudulent activities can take place in academic administration – Open-floor discussion • Discussion topic 6: <i>Assessment concessions processes – how is this managed at institutions and by whom? (30 min.)</i> Topic submitted by Mrs Ruby Frans, Head: Assessments, SU
Session 6: 16:20 – 17:15	<p>Teamwork Fun Event – “Make a fun(ny) video clip” – Delegates from various institutions are allocated to teams for this event to promote interaction between colleagues of other institutions, and to win the prizes. See Rules for the Team Competition on the webpage Adjudicators: AAA Board members</p>
19:00 – 23:30	<p>Gala Dinner function at The Boardwalk Convention Centre: Theme: “Beach Party”</p> <p>With the often-unpredictable weather in Gqeberha this party will be held indoors, with a beach theme. Guests are invited to dress in their beach wear with sun hats, sarongs, sunglasses, flip-flops, baggies, etc.</p> <div style="display: flex; justify-content: space-around;">     </div> <p>Important: Dressing to this theme is completely voluntary, otherwise just come in casual wear.</p> <p>Dinner hosts: Mr Vido Kungune and Ms Ranitha Ramdeyal Adjudication panel for prizes: Mr Ashmind Daniels, Mr Preggy Reddy, Ms Sandra Raubenheimer.</p>
Friday, 17 May 2024	
07:00 – 08:00	Breakfast
08:00 – 08:45	Delegates to check out and store luggage at receptions.
08:45	Lucky draw – Sponsored by Digital Secure Systems Ltd – (Gold sponsor) Facilitated by Peet du Plessis.
Session 7: 09:00 – 09:30	Feedback from Break-away groups (10 min each) Facilitated by Peet du Plessis.
Session 8: 09:00 – 09:30 Presentation	<p>Presentation: <i>Digital Certification & Stackable Credentials</i> Presenter and Gold sponsor: Digital Secure Systems Ltd, Cardiff, UK Mr Kevin Bassett and Ms Georgina Lee - Directors</p> <div style="text-align: center;">  </div>
Session 9: 09:30 – 10:20 Paper	<p>Paper: <i>“Staff turnover among professional and support staff - how do we retain, motivate, and manage staffing in the tertiary environment through succession planning, promotion tracks, upskilling and building morale?”</i> Presenter: Hilda Potgieter, Admin Control Officer: Dept. of Student Enrolment and Administration, UP</p>

	Session chair: Mr Ashmind Daniles, Board member
Session 10: 10:20 – 11:10 Presentation	<p><i>“Equipping Higher Education administration and professional services staff to respond to the challenges of artificial intelligence”.</i></p> <p>Rachel Hill-Kelly, Assistant Company Secretary: Quality Assurance Agency for Higher Education, UK and representative of Association for Higher Education Professionals (AHEP), UK</p> <p>Session chair: Mr Peet du Plessis, AAA: GM</p>
Promotional 11:10 – 11:30	<p>Presentation by Mr Linda Putu, Product Owner, Adapt IT, Silver sponsor</p> 
11:30 – 11:50	Refreshments
Session 11: 11:50–12:40 AGM	<p>5th Annual General Meeting of Members of the AAA – Chair: Mr. Vido Kungune</p> <p>Important Note: Members are invited to submit points for the agenda to the Administrator, Mr Peet du Plessis at peet.duplessis@assocacadadmin.co.za on or before 1 May 2023 for the agenda to be published on the AAA website 7 days before the AGM.</p>
Session 12: 12:40–13:15	<p>Motivational: Speaker: Dr Janin Vansteenkiste, ex-professor, motivational consultant, and biographical and wellness coach.</p> <p>www.drjanin.co.za</p>
13:15	<p>Lucky draw - Sponsored getaway for two</p> <p>Sun International sponsored a 2-day midweek break-away for two guests in a double room, breakfasts included at The Wild Coast Sun, Kwazulu-Natal.</p>  <p>Love Every Moment Sun International</p> <p>Conference closing</p>
13:15 – 14:30	Lunch and goodbyes